



**Minutes of the Extra-Ordinary Meeting of Great Notley Parish Council Held on Monday
3rd June 2019 at the Community Centre Great Notley**

Meeting commenced at 7.30pm

Present: Councillors Griffin (Chair) Cunningham, Pritchard, Ricci, Sheppard and the Clerk

No members of the public were present. The representative from Groundworks was present.

19/61: Apologies

Received from Councillors Arthur, Butland and Crawford.

19/62: Declarations of Interest

None.

19/63 To consider current situation in relation to tender process for the upgrade of the RAFT area and actions to be taken in relation to the project as a whole at this stage

Councillors noted that no tenders had been submitted in relation to the RAFT upgrade project. It was noted that as legally required the opportunity had been advertised on the Contracts Finder website and also on the Parish Council website. The Clerk had provided a summary of the background of the project and this was noted by Councillors. Comments from a company that had made enquiries regarding the tender were noted in relation to the cost of the project and whether this was realistic.

Councillors asked the representative from Groundworks to comment on the matter as they had been contracted to advise and assist the Parish Council with the project and, in particular, had advised on the issue of design and the costing of the project and had prepared the tender documentation.

The Groundworks representative advised that she had recently consulted with a skatepark company and it would appear that some aspects of the project would take the project over the required budget and that there needs to be clarity on what aspects are essential and which are desirable. She was unable to comment on the way in which the project was costed by Groundworks as a colleague who no longer works for the firm had dealt with it.

Councillors considered the consultations that had been undertaken with young people in the Parish and noted that the most desirable aspect expressed was a

'hang out' area. It was noted that the proposed youth shelter was an extremely expensive item. Councillors expressed the following intentions –

- That investigations are made for a cheaper alternative youth shelter.
- To consider seating that is not concrete but a more economic alternative that would be suitable for the space
- To consider a smaller skate area
- They were open minded about the issue of the Acrobat wire and another activity element could be considered
- To retain and repair the goal ends as previously proposed

In order to move the project forward the Groundworks representative was asked to liaise with Skate companies so as to be realistic on design and cost. The Parish Council will also liaise with play area companies as well. Groundworks will reword the tender documentation so there is complete clarity on requirements and to reset the timeline. It was confirmed that under the contractual terms Groundworks are the principle designers.

The matter will then be considered at the next Parish Council meeting so that the project may be moved forward promptly.

Meeting concluded at 8pm