

GREAT NOTLEY - PRECEPT					
	Actual expenditure 2019 - 2020	Approved budget 2020 - 2021	Projected overrun 2020 - 2021	Agreed budget 2021 - 2022	Notes
Administration					
Salaries, tax and NI	51642.19	55,200	55,850	58,000	
pension contributions	9680.40	9,000	11,000	10,000	
Office Expenses	1286.44	1000	500	3,720	To cover potential legal fees for allotment lease
office equipment	546.56	150	50	150	
Postage & Stationery	134.72	240	150	200	
Telephone & Broadband	735.92	800	800	850	
Insurance	1469.30	2,000	2000	2200	
External wages service	477.75	500	500	600	
Hall Hire	158.00	200	30	200	
Subscriptions	1056.98	1050	1000	1050	
Cllr/Clerk Training	638.60	400	400	400	
Election Costs	60.29	0	0	0	
Audit Fee	600.00	600	600	600	
Running costs of Van	2005.22	1,800	1,900	2000	
Travel & Subsistence	105.00	200	50	100	
Litter picker tools and PPE	347.2	500	400	500	
Total Administration Expenditure	70,944.57	73,640	75,230	80,570	
Great Notley Times & Council Web site					
Printing / Expenses	8296.00	8,000	6,185	8,000	
Production costs of magazine	0.00	0	0	2,000	
Website	310.83	200	180	200	
Total GNT & Website Expenditure	8,607	8,200	6,365	10,200	
S.137 Expenditure & Donations					
Poppy Wreath	105.00	100	20	110	Community event cancelled in 2020
Grants	50.00	2,000	0	2000	
Village fete	1800.00	1,800	0	1800	fete cancelled in 2020
Total S.137 Expenditure	1955.00	3,900	20	3,910	
Street Lighting & Open Spaces					
Lighting Supply & Maintenance	1,057.07	1,300	1,000	1300	
Play Equipment Maintenance	1,028.00	3,000	1,000	2000	Includes grass cutting of play areas
Safety inspections	497.00	350	400	450	
Street Furniture	4,881.71	5,000	4,000	4000	includes map boards and new bins
Open spaces and trees	295.00	500	200	500	
War Memorial and Remembrance Day	195.00	300	0	300	No event held in 2020
Total Street Lighting & Open Spaces	7,953.78	10,450	6,600	8,550	
Storage unit	830.00	2500	700.00	1000	guttering was cheaper than predicted
Total	830.00	2500	700.00	1000	
Parish Activities					
Torchlight Procession/Christmas event	675.30	1,000	0	1,000	event cancelled and consideration to be given to format of future community event
Total Parish Activities	675.30	1,000	0	1,000	
Contingency Fund	0	3,000	0	0	
TOTAL REVENUE EXPENDITURE	90,965.48	102,690	88,915	105,230	
INCOME					
Council tax collection fund surplus	777.00	1162.00	1162.00	1234.00	
GNT adverts	3340.00	3500.00	2600.00	2000.00	
Street scene payment	9326.58	9326.00	9511.00	9511.00	
Grants	0.00	0.00	10000.00	0.00	Grant unexpected received due to Covid
other income	452.61	0.00	10.00	0.00	
Bank & Bond interest	794.40	60.00	60.00	60.00	
TOTAL REVENUE INCOME	14690.59	14048.00	23343.00	12805.00	
NET REVENUE EXPENDITURE	76,276	88,642	65,572	92,425	
PRECEPT	87,269	88,642	88,642	92,425	Tax base 2588.96 Band D of £35.70

SURPLUS/DEFICIT	10,993	0	23,070	0	Surpluses were planned to increase reserves for allotment and play projects. The unexpected grant increased amount plus underspend in other areas
CAPITAL ITEMS					
EARMARKED RESERVES			27,500	27,500	Current grant funding received towards RAFT project earmarked for project
				40,000	The amount committed to the RAFT project from Parish Council reserves
FREE RESERVES			68,500	88,000	It is good financial practice to retain a reserve of between 3 to 6 months of running costs in accordance with your reserves policy (i.e. absolute minimum of £22,000) and the remainder can be allocated at the discretion of the Parish Council for future projects