



**Clerk to the Council:** Mrs S.M.Walker LLB  
**E-mail:** [greatnotleyclerk@gmail.com](mailto:greatnotleyclerk@gmail.com)

7 Mallard Close  
Great Notley  
CM77 7YD

Dear Councillors,

You are hereby summoned to attend an online meeting of Great Notley Parish Council Personnel Committee that will be held on Monday 11<sup>th</sup> January 2021 at 8.30pm for the purpose of transacting the following business.

Yours faithfully,

Mrs Suzanne Walker  
Clerk to Great Notley Parish Council

Date 5<sup>th</sup> January 2021

### **Log in details**

<https://us02web.zoom.us/j/88614484174?pwd=bm9wRm4zcnl4T0VYQjV4Z2NWdlhvQT09>

Meeting ID: 886 1448 4174 Passcode: 315874

### **AGENDA FOR PERSONNEL COMMITTEE MEETING**

#### **21/PC.05 Apologies**

#### **21/PC.06: Declarations of Interest**

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct.

Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

#### **21/PC.07 To approve the minutes of the meeting held on 4<sup>th</sup> January 2021**

#### **CONFIDENTIAL**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable that the public be excluded and instructed to withdraw for agenda items 21/PC.08

#### **21/PC.08 To confirm the salaries for the litter picking team as from 1 April 2021**