



Clerk to the Council: Mrs S.M.Walker LLB
E-mail: greatnotleyclerk@gmail.com

7 Mallard Close
Great Notley
CM77 7YD

Dear Councillors,

You are hereby summoned to attend the Meeting of Great Notley Parish Council that will be held on Monday 3rd February 2020 at 7.30pm at the Community Centre, Great Notley for the purpose of transacting the following business.

Yours faithfully

Mrs Suzanne Walker

Clerk to Great Notley Parish Council

Date 28th January 2020

Members of the Public and Press are also Cordially invited to attend the meeting commencing at 7.30pm on 3 rd February 2020 in the small hall at the rear of the Community Centre, Notley Green, Great Notley, Braintree, Essex CM77 7US

AGENDA FOR PARISH COUNCIL MEETING

20/12: Apologies

20/13: Declarations of Interest

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct.

Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

20/14: Public Question Time

A period of up to 15 minutes will be set aside when members of the public can speak about Parish Council business or other matters of local concern,

20/15: Minutes of the Meeting of the Council held on 13th January 2020

Councillors are asked to agree the minutes of the meetings held on 13th January 2020 as a true and accurate account of the proceedings of the meetings (copies attached)

20/16: Chairman's report

20/17: Parish Clerk's Report

To receive the report of the Parish Clerk

20/18: Financial Report

- 20/18.1 Bank reconciliation
- 20/18.2 Payments for approval
- 20/18.3 To consider and approve Financial Risk Assessment
- 20/18.4 To consider and approve Payroll Services contract

20/19: Substantive matters for discussion

20/19.1 To receive update regarding the RAFT upgrade project

20/19.2 To receive update on prospective allotments in the Parish

20/19.3 To consider the issue of dog poo bins in the Parish

20/19.4 To consider the issue of white gates in the Parish

20/19.5 To consider GDPR issues including approval of the data audit

20/19.6 To consider issues in relation to Parish events

20/19.6.1 To review organisation of Torchlight Procession and carol service

20/19.6.2 To consider organising First Aid Course to support community events

20/20: Planning applications, Tree Preservation Orders and other planning matters

20/20.1 New Applications within the Parish

Application No.	Application
19/02178/ADV	Great Notley Bypass A120/A131 - 3 No. non-illuminated roundabout sponsorship signs.
19/02174/ADV	Great Notley Bypass A120/A131 - 2 No. non-illuminated roundabout sponsorship signs
19/02175/ADV	Roundabout between Avenue West and Queenborough Lane, Great Notley – 2 non illuminated roundabout sponsorship signs
19/02179/ADV	Roundabout At London Road Great Leighs Garden Village Way Great Notley – 3 non illuminated roundabout sponsorship signs
19/02172/ADV	Panner’s Roundabout, Bridge End Lane, Great Notley – 2 non illuminated roundabout signs
19/02221/VAR	Highfields, 224 London Road, Great Notley - Variation of Condition 2 'Approved Plans' of permission 15/00176/FUL granted 19/06/2015 for : Demolition of former farm shop, piggeries, vacant dwelling and existing recreation room and erection of 6 No. detached houses with associated new access to London Road, private access road, turning head, garages and car parking spaces, foul and surface drainage and landscaping. Variation would allow : The single storey garage for Plot 3 to move adjacent to Plot 3. Highfields 224 London Road Great Notley Essex

20/20.2 To note results of planning applications

Application No.	Application	Result
19/02117/HH	65 Pochard Way, Great Notley – Single storey rear extension	Granted

20/21: Reports

20/21.1 Reports from Councillors regarding attendance at external meetings

20/21.2 District/County Update

20/22: Any Matters to be raised by members for the next agenda

**The next Parish Council meeting is on
Monday 2 March 2020 at 7.30pm
at The Community Centre, Great Notley**