



Clerk to the Council: Mrs S.M.Walker LLB
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7 Mallard Close
Great Notley
CM77 7YD

Dear Councillors,

You are hereby summoned to attend the Meeting of Great Notley Parish Council that will be held on Monday 2nd March 2020 at 7.30pm at the Community Centre, Great Notley for the purpose of transacting the following business.

Yours faithfully

Mrs Suzanne Walker

Clerk to Great Notley Parish Council

Date 25th February 2020

Members of the Public and Press are also Cordially invited to attend the meeting commencing at 7.30pm on 2nd March 2020 in the small hall at the rear of the Community Centre, Notley Green, Great Notley, Braintree, Essex CM77 7US

AGENDA FOR PARISH COUNCIL MEETING

20/23: Apologies

20/24: Declarations of Interest

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct.

Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

20/25: Public Question Time

A period of up to 15 minutes will be set aside when members of the public can speak about Parish Council business or other matters of local concern,

20/26: Minutes of the Meeting of the Council held on 3rd February 2020

Councillors are asked to agree the minutes of the meetings held on 3rd February 2020 as a true and accurate account of the proceedings of the meetings (copies attached)

20/27: Chairman's report

20/28: Parish Clerk's Report

To receive the report of the Parish Clerk

20/29: Financial Report

- 20/29.1 Bank reconciliation
- 20/29.2 Payments for approval
- 20/29.3 To approve Parish Council Asset's Schedule

20/30: Substantive matters for discussion

20/30.1 To receive update regarding the RAFT upgrade project

20/30.2 To receive update on prospective allotments in the Parish

20/30.3 To consider GDPR issues

20/30.3.1 To consider use of Parish Council emails in association with domain name

20/30.3.2 To consider and approve new Information Protection policy

20/30.4 To consider and approve website accessibility Statement for new Parish Council website

20/30.5 To consider potential grant application to Braintree District Council fund

20/30.6 To consider issues in relation to Parish events

20/30.6.1 To consider issue of First aid support for Parish events.

20/30.6.2 To consider organisation of Torchlight Procession.

20/30.7 To consider issues relating to green spaces

20/30.7.1 To consider issue of anti-social behaviour and open areas between Shelduck Close and Aylesbury Drive.

20/30.7.2 To consider issue of damage to grass verge along Great Notley Avenue.

20/30.7.3 To consider issues relating to Panners Pond and pedestrian access in the area

20/30.8 To consider issues relating to trees and vegetation

20/30.8.1 To consider the draft Braintree District Tree and vegetation strategy for the Parish

20/30.8.2 To consider off of free trees for the Parish

20/30.9 To consider request from Black Notley Parish Council regarding relocation of bus shelter

20/30.10 To consider report regarding Climate Change webinar and to decide on actions to initiate.

20/31: Planning applications, Tree Preservation Orders and other planning matters

20/31.1 New Applications within the Parish

Application No.	Application
20/00165/VAR	Unit C, Plot 2 Skyline business park, Great Notley – Variation of condition 2 ‘approved plans’ of permission 17/02286/FUL granted 11/5/18 for ‘erection of building for employment purposes (B1, B2 and B8) with associated car parking and landscaping. Variation would allow provision of additional floorspace and removal of external staircase.
20/00132/ADV	Land West of A131, Great Notley - 9 x internally illuminated fascia signs to exterior of main building, 6 x internally illuminated hanging signs to interior of main building, 2 x internally illuminated totem signs and 14 x non illuminated wayfinder signs
20/00155/VAR	Land North of Slamsey’s Farm, Blackley Lane, Great Notley - Variation of condition numbers 2 (Approved Plans), 3 (Materials), 6 (Detailed Landscaping), 7 (External Lighting) and 19 (GCN License) of approved application 19/01092/FUL granted 30/09/2019 for: Proposed development of an Electric Forecourt, comprising of 24 core electric vehicle charging points, energy storage, a mix of ancillary dwell facilities, car parking, hard and soft landscaping and access arrangements off the A131, Great Notley. Variation would allow: - Updated design drawings and materials to main building - Updated landscaping scheme and lighting - Updated ecological statement

19/00001/LDO	Horizon 120 Land west of A131, Great Notley - Proposed Local Development Order for the creation of a Business and Innovation Park comprising B1(a) (Office); B1(b) (Research and Development); B1(c) Industrial Process; B2 (General Industrial) and B8 (Storage or Distribution) uses, and within Zone A of the proposed development a C1 (Hotel) (maximum 120 bed spaces); and buildings within the Horizon Hub area where the following uses will be permitted, subject to restrictions on internal floor area: A1 (Shop; maximum 300sq.m); A3 (Restaurant and Café; maximum 100sq.m); D1(a) (Medical or Health Services; maximum 150sq.m.); Early Years Childcare, Day Nursery or Preschool within Use Class D1(b) (maximum 350sq.m); Gymnasium within Use Class D2(e) (maximum 700sq.m.) along with associated structural landscaping and infrastructure
20/00281/FUL	Discovery Centre, Great Notley Country Park, Great Notley- Replacement of Metal Halide Luminaires with LED Luminaires to the Existing Floodlighting of the Artificial Turf Pitch and MUGA.
20/00283/HH	60 Ellen Way, Great Notley – erection of two storey front extension

20/31.2 To note results of planning applications

Application No.	Application	Result
19/01525/FUL	Land West of A131, Great Notley - Construction of two access points into the site through a fourth arm from the A131/Cuckoo Way roundabout and a left in/left out junction from the A131. Construction of roads between the two access points within the site and associated drainage, landscape and other engineering works	Granted
19/02237/HH	34 Pintail Crescent, Great Notley – first floor rear extension over part of existing conservatory	Granted
19/02221/VAR	Highfields, 224 London Road, Great Notley - Variation of Condition 2 'Approved Plans' of permission 15/00176/FUL granted 19/06/2015 for : Demolition of former farm shop, piggeries, vacant dwelling and existing recreation room and erection of 6 No. detached houses with associated new access to London Road, private access road, turning head, garages and car parking spaces, foul and surface drainage and landscaping. Variation would allow : The single storey garage for Plot 3 to move adjacent to Plot 3. Highfields 224 London Road Great Notley Essex	withdrawn
19/02284/HH	17 Ellen Way, Great Notley – two storey side extension	Granted
19/02313/FUL	810 and 820 A&B Avenue West, Skyline Business Park, Great Notley - Installation of two, 1.8m high, powder coated sliding gates to both entrances of the car park to 810, 820 and 830 Avenue West	Granted

20/32: Reports

- 20/32.1 Reports from Councillors regarding attendance at external meetings
- 20/32.2 District/County Update

20/33: Any Matters to be raised by members for the next agenda

**The next Parish Council meeting is on
Monday 6th April 2020 at 7.30pm
at The Community Centre, Great Notley**