



Clerk to the Council: Mrs S.M.Walker LLB
E-mail: greatnotleyclerk@gmail.com

7 Mallard Close
Great Notley
CM77 7YD

Dear Councillors,
You are hereby summoned to attend an online meeting of Great Notley Parish Council that will be held on Monday 26th October 2020 at 7.30pm for the purpose of transacting the following business.

Yours faithfully
Mrs Suzanne Walker

Clerk to Great Notley Parish Council

Date 20th October 2020

LOGIN DETAILS :

<https://us02web.zoom.us/j/87031862815?pwd=aGFveCt0YXdveWh5Y3lQc3pVTk1Zz09>

Meeting ID: 870 3186 2815

Passcode: 662824

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please log in using the details above. If any person faces difficulty logging in for the meeting or wishes to log in via telephone please telephone the Clerk on 01376 331251 for assistance.

AGENDA FOR PARISH COUNCIL MEETING

20/75: Apologies

20/76: Declarations of Interest

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

20/77: Minutes of the Meeting of the Council held on 14th September 2020

Councillors are asked to agree the minutes of the meetings held on 14th September 2020 as a true and accurate account of the proceedings of the meetings (copies attached)

20/78 Public Question Time

A period of up to 15 minutes will be set aside when members of the public can speak about Parish Council business or other matters of local concern,

20/79: Reports

- 20/79.1 Report from County Councillor
- 20/79.2 Report from District Councillor
- 20/79.3 Reports from Councillors attending external meetings

20/80: Parish Clerk's Report

To receive the report of the Parish Clerk

20/81: Financial report

- 20/81.1 Bank Reconciliation
- 20/81.2 Payments for approval
- 20/81.3 To agree expense of purchase of reference book
- 20/81.4 To consider Quarterly financial report
- 20/81.5 To receive report regarding external audit and to confirm date for issue of notice of conclusion of audit
- 20/81.6 To Appoint internal auditor
- 20/81.7 To consider Strategy planning
- 20/81.8 To consider initial costing report in relation to strategy planning for further administrative employee

20/82: Substantive Matters for consideration

20/82.1 To consider play area issues

- 20/82.1.1 To consider quarterly play area inspection
- 20/82.1.2 To review use of play areas against risk assessments
- 20/82.1.3 To approve quote to repair gate at Levens Way play area

20/82.2 To consider issues surrounding trees within the Parish

- 20/82.2.1 To consider replacement of Memorial tree
- 20/82.2.2 To consider resident's complaint regarding hedge management at Notley Green.

20/82.3 To consider the issue of provision of allotments in the Parish

20/82.4 To consider issues relating to Parish Council Assets

- 20/82.4.1 To consider issue of memorial seat for former Parish Councillor
- 20/82.4.2 To consider review of Parish assets and also annual streetlight review
- 20/82.4.3 To consider update of map boards
- 20/82.4.4 To consider suggestions received from residents regarding assets for White Court area of the Parish and funding sources
- 20/82.4.5 To consider request to release survey document in relation to the Unity Hand sculpture

20/82.5 To review the Great Notley Times magazine including format and frequency of publication with reference to recent survey.

20/82.6 To consider Health and Wellbeing issues

20/82.6.1 To receive report on recent Health and Wellbeing working group meetings

20/82.6.2 To consider the production and distribution of a Coronavirus leaflet including the cost of publication and the distribution of the same.

20/82.7 To consider organisation of Parish events

20/82.7.1 To confirm consent for use of village sign for WI Poppy event

20/82.7.2 To consider risk assessment and organisation of Remembrance Day commemoration

20/82.7.3 To consider Councillor involvement in Parish events

20/82.8 To consider the issue of a complaint from residents regarding problem parking in the Parish

20/82.9 To consider the issue of enforcement of weight limit of vehicles along London Road

20/82.10 To consider issues surrounding the use of the Parish Council van

20/82.11 To note completion of Working from Home and DSE risk assessment

20/82.10 To agree dates for meetings during 2021

20:83 Planning applications, Tree Preservation Orders and other planning matters

20/83.1 New Applications within the Parish

Application No.	Application
20/01503/VAR	Land west of A131, Horizon 120 - Variation of Condition 21 'Skylark Mitigation (Compensation) Strategy' of permission 19/01525/FUL granted 10/02/2020 for: Construction of two access points into the site through a fourth arm from the A131/Cuckoo Way roundabout and a left in/left out junction from the A131. Construction of roads between the two access points within the site and associated drainage, landscape and other engineering works. Variation would allow revised wording of the condition regarding implementation of mitigation measure
20/01502/VAR	Land west of A131 Horizon 120 - Variation of Condition 21 'Skylark Mitigation (Compensation) Strategy' of permission 19/01616/FUL granted 06/12/2019 for: Engineering works to re-level the site to provide building plots and the construction of three roads to link into the strategic infrastructure (subject to separate planning application reference 19/01525/FUL). Variation would allow revised wording of the condition regarding implementation of mitigation measures
20/01508/HH	43 Thresher Rise, Great Notley - Single-storey side extension and increase width of existing vehicle crossover
20/00348/TPO	25 Greenway Gardens, Braintree – work to tree covered by Tree Preservation order
20/00275/TPO	71 Windermere Drive, Great Notley -work to a tree covered by a Tree Preservation Order

20/01421/VAR	Land North of Slamseys Farm, Blackley Lane, Great Notley - Variation of Condition 1 (Approved Plans) and Condition 3 (Arboricultural impact assessment) of approved application 20/00155/VAR granted 15/05/2020 for: Variation of condition numbers 2 (Approved Plans), 3 (Materials), 6 (Detailed Landscaping), 7 (External Lighting) and 19 (GCN License) of approved application 19/01092/FUL granted 30/09/2019 for: Proposed development of an Electric Forecourt, comprising of 24 core electric vehicle charging points, energy storage, a mix of ancillary dwell facilities, car parking, hard and soft landscaping and access arrangements off the A131, Great Notley. To allow updated design drawings and materials to main building, Updated landscaping scheme and lighting, Updated ecological statement. Variation would allow: Condition 1: Extension to the clearance of the tree belt and revision to retail store Condition 3: Updated arboricultural impact assessment
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20/83.2 To note results of planning applications

Application No.	Application	Result
19/02225/OUT	King William Public House, 114 London Road, Braintree - Outline application with some matters reserved except access for the erection of 6 No. dwellings with associated garages and parking spaces together with construction of a shared surface minor access road associated turning head with shared private drive off the turning head	Granted
20/00748/HH	35 Notley Green, Great Notley - Single-storey front porch extension and loft conversion with dormer roof extensions to front and rear roof slopes	Refused
20/00776/ADV	Land West of A131, Great Notley - 9 x internally illuminated fascia signs to exterior of main building, 6 x internally illuminated hanging signs to interior of main building, 2 x internally illuminated totem signs and 14 x non illuminated wayfinder signs	Granted
20/00982/HH	2 Audley Close, Great Notley – single storey rear extension	Granted
20/01032/FUL	Norrells, 184 London Road, Great Notley – demolition of existing bungalow and erection of 2x 4 bedroomed detached houses with integral garages	Granted
20/00189/TPO	97 Derwent Way, Great Notley – work to tree covered by Tree Preservation Order	Granted
20/01097/HH	62 Derwent Way, Great Notley – single storey rear extension	Granted
20/01135/HH	14 Derwent Way, Great Notley – work to tree covered by a Tree Preservation Order	Granted

20/00252/TPO	3 Thirlmere, Great Notley – work to tree covered by Tree Preservation Order	Refused
20/00285/TPO	12 Ellen Way, Great Notley – work to tree covered by Tree Preservation Order	Part granted part refused.
CC/BTE/74/20	White Court Primary School, Ennerdale Ave, Great Notley - The retention of two classbases for a temporary period until 31 December 2022 without compliance with Condition 4 (approved details) attached to planning permission ref. CC/BTE/17/15.	Granted

20/83.3 To consider representations in relation to the proposed update to the Braintree District Council scheme of delegation

20/84 Any matters to be raised for next agenda