



**Clerk to the Council:** Mrs S.M.Walker LLB  
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7 Mallard Close  
Great Notley  
CM77 7YD

Dear Councillors,

You are hereby summoned to attend an online meeting of Great Notley Parish Council Personnel Committee that will be held on Monday 11<sup>th</sup> May 2020 at 8pm for the purpose of transacting the following business.

Yours faithfully,

Mrs Suzanne Walker  
Clerk to Great Notley Parish Council

Date 4<sup>th</sup> May 2020

Due to the confidential nature of the business to be transacted log in details will be provided separately from this agenda.

#### **AGENDA FOR PERSONNEL COMMITTEE MEETING**

**20/PC.20 Apologies**

**20/PC.21: Declarations of Interest**

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct.

Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

**20/PC.22 To approve the minutes of the meeting held on 2<sup>nd</sup> March 2020**

#### **CONFIDENTIAL**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable that the public be excluded and instructed to withdraw for agenda item 20/PC.23

**20/PC.23 To consider and review the organisation of litter picking resources during the Corona Virus pandemic.**