



**Clerk to the Council:** Mrs S.M.Walker LLB  
**E-mail:** [greatnotleyclerk@gmail.com](mailto:greatnotleyclerk@gmail.com)

7 Mallard Close  
Great Notley  
CM77 7YD

Dear Councillors,  
You are hereby summoned to attend an online meeting of Great Notley Parish Council that will be held on Monday 15<sup>th</sup> March 2021 at 7.30pm for the purpose of transacting the following business.

Yours faithfully  
Mrs Suzanne Walker

Clerk to Great Notley Parish Council

Date 9<sup>th</sup> March 2021

**LOGIN DETAILS :**

<https://us02web.zoom.us/j/84982540566?pwd=cFBJc0JtNDJQaWoxZW5PZm13RmJ4Zz09>

Meeting ID: 849 8254 0566      Passcode: 389568

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please log in using the details above. If any person faces difficulty logging in for the meeting or wishes to log in via telephone please telephone the Clerk on 01376 331251 for assistance.

**AGENDA FOR GREAT NOTLEY PARISH COUNCIL MEETING**

**21/25: Apologies**

**21/26: Declarations of Interest**

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

**21/27: Minutes of the Meetings of the Council held on 15<sup>th</sup> February 2021 and 1<sup>st</sup> March 2021**

Councillors are asked to agree the minutes of the meetings held on 15<sup>th</sup> February 2021 and 1<sup>st</sup> March 2021 as a true and accurate account of the proceedings of the meetings (copies attached)

**21/28: Public Question Time**

A period of up to 15 minutes will be set aside when members of the public can speak about Parish Council business or other matters of local concern,

**21/29: Reports**

21/29.1 Report from County Councillor

21/29.2 Report from District Councillor

21/29.3 Reports from Councillors attending external meetings

**21/30: Parish Clerk's Report**

**21/31: Financial report**

21/31.1 Bank Reconciliation

21/31.2 Payments for approval

21/31.3 To approve the assets schedule

21/31.4 To approve payroll contract for 2021 – 2022

21/31.5 To consider costs of cloud storage

21/31.6 To approve Street Cleaning agreement contract

**21/32: Substantive Matters for consideration**

**21/32.1 To deal with Play area issues**

**21/32.1.1 to receive an update on the progress of the RAFT upgrade project**

**21/32.1.2 To consider the latest Quarterly operational play area inspections**

**21/32.2 To consider the issue of provision of allotments in the Parish**

**21/32.3 To consider traffic issues in the Parish**

**21/32.3.1 To consider issues surrounding parking on residential roads by users of the Discovery Centre**

**21/32.3.2 To consider issue of cars racing in the Parish**

**21/32.3.4 To consider proposals from Braintree District Council to prevent pedestrian access over Panner's Bridge**

**21/32.4 To receive an update from Health and Wellbeing working group**

**21/32.5 To consider issues surrounding cycle barriers in the Parish**

**21/32.6 To consider issue of the costs of the printing of the Great Notley Times**

**21/32.7 To consider new policies and procedures**

**21/32.7.1 To consider updated Disciplinary and Grievance Procedure**

**21/32.7.2 To consider Scheme of delegation**

**21/32.7.3 To consider resolution to devolve powers in relation to planning applications**

**21/32.8 To discuss issue raised regarding position of bin at Derwent Way**

**21/32.9 To consider the Risk Assessment in relation to future meetings of the Parish Council and to agree future meeting dates and venues.**

**21/33 Planning applications, Tree Preservation Orders and other planning matters**

**21/33.1 New Applications within the Parish**

<b>Application No.</b>	<b>Application</b>
21/00305/TPO	28 Buttermere, Great Notley – work to tree covered by Tree Preservation Order
21/00072/HH	60 Ellen Way, Great Notley – part single, part two storey front extension
21/00207/HH	35 Notley Green, Great Notley - Single-storey front extension, and loft conversion with installation of dormer windows to front and rear elevations
21/00255/TPO	21 Langdale, Great Notley – work to tree covered by Tree Preservation Order
21/00439/HH	8 Sorrell Grove, Great Notley- single storey rear extension
21/00356/HH	40 Rydal Way, Great Notley – Dormer roof extension
21/00656/TPO	47 Derwent Way, Great Notley – work to tree covered by Tree Preservation order

**21/33.2 To note results of planning applications**

<b>Application No.</b>	<b>Application</b>	<b>Result</b>
20/00443/TPO	80 Skiddaw Close, Great Notley – work to tree covered by a Tree Preservation Order	<b>Granted</b>
20/02209/HH	31 Skiddaw Close, Great Notley - Two-storey side extension, single-storey rear extension and creation of permeable paving to front of dwelling to create additional parking	<b>Granted</b>
CC/BTE/146/20	White Court School, Ennerdale Drive, Great Notley - Replacement of temporary accommodation with permanent standalone classroom building and provision of six additional car parking spaces.	<b>Granted</b>

**21/30 To discuss issue of Parish protocol for Operation Forth Bridge**

**21/31 Any matters to be raised for next agenda**