



Clerk to the Council: Mrs S.M.Walker LLB
E-mail: greatnotleyclerk@gmail.com

7 Mallard Close
Great Notley
CM77 7YD

Dear Councillors,
You are hereby summoned to attend an online meeting of Great Notley Parish Council that will be held on Wednesday 5th May 2021 at 7.30pm for the purpose of transacting the following business.
Yours faithfully

Mrs Suzanne Walker
Clerk to Great Notley Parish Council

Date 28th April 2021

LOGIN DETAILS :

<https://us02web.zoom.us/j/86204796029?pwd=R3B5TVZwcGk5eVdBQ3J5SXErWDJLQT09>

Meeting ID: 862 0479 6029 Passcode: 456967

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please log in using the details above. If any person faces difficulty logging in for the meeting or wishes to log in via telephone, please telephone the Clerk on 01376 331251 for assistance.

AGENDA ANNUAL MEETING OF GREAT NOTLEY PARISH COUNCIL

21/42: To elect the Chairman for the Civic Year

21/43: To elect the Vice-Chairman for the Civic year

21/44: Apologies

21/45: Declarations of Interest

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

21/46: Review of Committees

21/47: Minutes of the Meetings of the Council held on 15th March 2021 and 12th April 2021

Councillors are asked to agree the minutes of the meetings held on 15th March 2021 and 12th April 2021 as a true and accurate account of the proceedings of the meetings (copies attached)

21/48: Public Question Time

21/49: Reports

21/36.1 Report from County Councillor

21/36.2 Report from District Councillor

21/36.3 Reports from Councillors attending external meetings

21/50: Parish Clerk's Report

21/51: Financial report

21/51.1 Bank Reconciliation

21/51.2 Payments for approval

21/51.3 To approve the list of regular payments

21/51.4 To confirm consideration of internal control procedures

21/51.5 To confirm review and approve ongoing direct debit payments, trade and credit cards

21/51.6 To note correction to arithmetical figure on agenda item 20/81.2

21/51.7 To confirm financial contribution to summer fete

21/57.8 To approve additional costs in relation to the installation of the new map board

21/52 To consider Audit matters for year end 31 March 2021

21/52.1 To consider internal audit report

21/52.2 To consider and approve the Governance statement on the Annual Governance and Accountability return form

21/52.3 To approve the accounts for financial year end 31 March 2021 and to approve the accounting statements on the Annual Governance and Accountability return form

21/52.4 To confirm the dates for the notice of exercise of public rights

21/53: To confirm continued eligibility for the Local Council Awards Foundation Status

21/54 To carry out annual review of Policies

21/55 To review Register of interests and any dispensation requests

21/55: To consider GDPR issues

21/56: Substantive Matters for consideration

21/56.1 To receive an update on the RAFT upgrade project

21/56.2 To consider the issue of provision of allotments in the Parish

21/56.3 To consider the issue of the position of the bin adjacent to 13 Derwent Way

21/56.4 To consider the renewal of the Memorial Tree adjacent to the Hospital Memorial

21/56.5 To consider the reports in relation to issues at Langdale

21/56.6 To consider issue of Community Events

21/56.7 To receive update on current meeting legalities and venues for future Parish Council meetings.

21/57 Planning applications, Tree Preservation Orders and other planning matters

21/57.1 New Applications within the Parish

Application No.	Application
21/00901/ADV	Nexus Park, Avenue East, Skyline business park – 1 non illuminated business sign
21/01295/TPO	11 Gilpin Way, Great Notley – work to tree covered by a Tree Preservation Order

21/57.2 To note results of planning applications

Application No.	Application	Result
20/00165/TPO	49A Derwent Way, Great Notley – work to tree covered by Tree Preservation Order	Refused
20/00275/TPO	71 Windermere Drive, Great Notley – work to tree covered by a Tree Preservation order	Granted
21/00305/TPO	28 Buttermere, Great Notley – work to tree covered by Tree Preservation Order	Granted
21/00207/HH	35 Notley Green, Great Notley - Single-storey front extension, and loft conversion with installation of dormer windows to front and rear elevations	Granted
21/00255/TPO	21 Langdale, Great Notley – work to tree covered by Tree Preservation Order	Part granted and part refused

21/00439/HH	8 Sorrell Grove, Great Notley- single storey rear extension	Granted
21/00356/HH	40 Rydal Way, Great Notley – Dormer roof extension	Granted
21/00656/TPO	47 Derwent Way, Great Notley – work to tree covered by Tree Preservation order	Granted

21/58 Any matters to be raised for next agenda