



**Clerk to the Council:** Mrs S.M.Walker LLB  
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7 Mallard Close  
Great Notley  
CM77 7YD

Dear Councillors,  
You are hereby summoned to attend an online meeting of Great Notley Parish Council that will be held on Monday 12<sup>th</sup> April 2021 at 7.45pm for the purpose of transacting the following business.  
Yours faithfully

Mrs Suzanne Walker  
Clerk to Great Notley Parish Council

Date 6<sup>th</sup> April 2021

**LOGIN DETAILS :**

<https://us02web.zoom.us/j/88027605788?pwd=ckJqcHlqUENBc3FuakxiKzZuUjRzQT09>

Meeting ID: 880 2760 5788      Passcode: 729770

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please log in using the details above. If any person faces difficulty logging in for the meeting or wishes to log in via telephone please telephone the Clerk on 01376 331251 for assistance.

**AGENDA FOR GREAT NOTLEY PARISH COUNCIL MEETING**

**21/32: Apologies**

**21/33: Declarations of Interest**

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

**21/34: Minutes of the Meetings of the Council held on 15<sup>th</sup> March 2021**

Councillors are asked to agree the minutes of the meetings held on 15<sup>th</sup> March 2021 as a true and accurate account of the proceedings of the meetings (copies attached)

**21/35: Public Question Time**

A period of up to 15 minutes will be set aside when members of the public can speak about Parish Council business or other matters of local concern,

**21/36: Reports**

21/36.1 Report from County Councillor

21/36.2 Report from District Councillor

21/36.3 Reports from Councillors attending external meetings

**21/37: Parish Clerk's Report**

**21/38: Financial report**

21/38.1 Bank Reconciliation

21/38.2 Payments for approval

21/38.3 To approve the list of regular payments

21/38.4 To consider internal control procedures

21/38.5 To review and approve ongoing direct debit payments, trade and credit cards

21/38.6 To note correction to arithmetical figure on agenda item 20/81.2

21/38.6 To consider costs of cloud storage

21/38.7 To consider financial contribution to summer fete

**21/39: Substantive Matters for consideration**

**21/39.1 To consider issues relating to the play areas**

21/39.1.1 To receive an update on the progress of the RAFT project

21/39.1.2 To approve costs of acquiring new swing chains for Levens Way play area

**21/39.2 To consider the issue of provision of allotments in the Parish**

**21/39.3 To receive an update from Health and Wellbeing working group**

**21/39.4 To consider participating in the Essex County Council salt bag scheme in winter 2022**

**21/39.5 To consider and approve resolution to renew the Parish Council Foundation Award status in the Local Award Scheme**

**21/39.6 To consider the renewal of the Memorial Tree adjacent to the Hospital Memorial**

**21/39.7 To consider the draft licence regarding the Memorial bench**

**21/39.8 To consider issues raised regarding the use of the green by the Football club**

**21/39.9 To consider issues regarding the Great Notley Times magazine**

**21/39.10 To receive update on current meeting legalities and venues for future Parish Council meetings.**

**21/40 Planning applications, Tree Preservation Orders and other planning matters**

**21/40.1 New Applications within the Parish**

<b>Application No.</b>	<b>Application</b>
21/00207/HH	35 Notley Green, Great Notley - Single-storey front extension, and loft conversion with installation of dormer windows to front and rear elevations – AMENDED PLANS

**21/40.2 To note results of planning applications**

<b>Application No.</b>	<b>Application</b>	<b>Result</b>
21/00143/TPO	11 Washall Drive, Braintree – work to tree covered by Tree preservation order	<b>granted</b>
21/00084/HH	4 Regency Close, Great Notley - Erection of single-storey detached garage/store at the front of the property	<b>Refused</b>
21/00144/TPO	22 Levens Way, Great Notley – work to tree covered by Tree Preservation order	<b>granted</b>
21/00289/TPO	Oak Lodge, London Road, Great Notley – work to a tree covered by a Tree Preservation Order	<b>granted</b>
21/00375/TPO	20 Levens Way, Great Notley – work to tree covered by Tree Preservation Order	<b>Part granted part refused</b>
21/00072/HH	60 Ellen Way, Great Notley – part single, part two storey front extension	<b>granted</b>

**21/40.3 To consider representations in relation to EScooter Trial run by Essex County Council and Braintree District Council**

**21/40.4 To consider responses to Essex County Council Mineral Plan consultation**

**21/41 Any matters to be raised for next agenda**