



Clerk to the Council: Mrs S.M.Walker LLB
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 22nd November 2021 at 7.30pm in the committee room of the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

Mrs Suzanne Walker
Clerk to Great Notley Parish Council

Date 16th November 2021

Members of the public and press are also cordially invited to attend the meeting.

AGENDA - MEETING OF GREAT NOTLEY PARISH COUNCIL

21/89: Apologies

21/90: Declarations of Interests

21/91: To consider and approve Minutes of the Meeting held on 14th October 2021

21/92: Public Question Time

21/93: Reports

21/93.1 Report from County Councillor

21/93.2 Report from District Councillor

21/93.3 Reports from Councillors attending external meetings

21/94: Parish Clerk's Report

21/95: Financial report

21/95.1 Bank Reconciliation

21/95.2 Payments for approval

21/95.3 To consider cost of upgrading storage capacity of email accounts

21/95.4 To consider first draft of the budget for financial year 2022 – 2023

21/95.5 To consider grant application from NGCA

21/96: Substantive Matters for consideration

21/96.1 To consider the issue of provision of allotments in the Parish

21/96.2 To consider environmental issues

21/96.2.1 To consider arrangements for litter picking within hedges in the Parish

21/96.2.2 To consider the issue of volunteer groups and the Parish Pathway Partnership for this Parish

21/96.2.3 To consider arrangements for hire of amenity vehicle

21/96.3 To consider representations in relation to the Braintree District Council Open Spaces Plan update

21/96.4 To consider communication issues

21/96.4.1 To receive an update regarding the production and distribution of the Great Notley Times magazine

21/96.4.2 To discuss the effective use of the Parish Council Facebook group.

21.96.5 To consider issues of Councillor and Clerk safety

21/96.6 To consider issue of Community Events

21/97 Planning applications, Tree Preservation Orders and other planning matters

21/97.1 New Applications within the Parish

Application No.	Application
21/03026/HH	Bluebells, London Road, Great Notley – erection of timber framed gazebo
21/03136/ADV	The Toby Carvery, Notley Cross, Braintree - Installation of: - 2 x illuminated post-mounted signs, - 2 x No. back-lit menu cases, - 1 x aluminium panel, and - 3 x set of vinyl letters applied to existing canopy
21/03048/HH	3 The Chase, Great Notley - Demolition of existing conservatory and erection of new part single part two storey rear extension
21/03204/VAR	Land adjacent to 5 Coniston Close - Removal of Conditions 4 (Class A and Class B of Part 1 of Schedule 2), 9 (Class E of Part 1 of Schedule 2) and 10 (open space) of permission 19/01157/FUL granted 03/10/2019 for :Erection of 1No. 3-bedroom dwelling
21/03325/TPO	8 Coniston Close, Great Notley – work to tree covered by Tree Preservation Order
21/03326/TPO	9 Crummock Close, Great Notley – work to tree covered by Tree Preservation Order

21/97.2 To note representations made under delegated powers

Application No.	Application	Response
21/02693/TPO	85 Windermere Drive, Great Notley – application for work to be carried out to a tree covered by a tree preservation order	No objection

21/97.3 To note results of planning applications

Application No.	Application	Result
21/02095/HH	37 Skiddaw Close, Great Notley - Erection of single-storey rear extension to dwelling, erection of extension to rear of existing garage and conversion of garage to habitable accommodation	Granted
21/02556/HH	14 Grantham Avenue, Great Notley – proposed single storey extension	Granted
21/02601/ADV	Tesco Store, 1 The Square, Great Notley – installation of 5 non illuminated site signs	Granted
21/02651/HH	106 Skiddaw Close, Great Notley – erection of single storey side extension and new porch	Granted
21/02693/TPO	85 Windermere Drive, Great Notley – application for work to be carried out to a tree covered by a tree preservation order	Granted
21/02791/HH	2 Burghley Close, Great Notley - Single-storey rear extension & internal alterations	Granted

27/97.4 To consider representations in relation to A12 Widening consultation**27/97.5 To consider representations to Highways England route strategy consultation****21/98 Any matters to be raised for next agenda**