

GREAT NOTLEY - PRECEPT					
	Actual expenditure 2020 - 2021	Approved budget 2021 - 2022	Projected overrun 2021 - 2022	Approved budget 2022 - 2023	Notes
<b>Administration</b>					
Gross salaries and employer NI pension contributions	58309.83 9494.12	58,000 10,000	58,835 9,321	61,770 9,595	increase in the minimum wage and NI contributions
Clerk's working from home allowance	207.96	0	207.96	207.96	now has to be included in administration not salaries
Office Expenses	577.52	3720	600	1500.00	
office equipment	33.98	150	0	1000.00	if you are looking to broadcast meetings or have some form of hybrid format as indicated in your strategy statement technology will be required
Postage & Stationery	192.47	200	200	350.00	
Telephone & Broadband	725.27	850	750	850.00	
Insurance	2013.00	2,200	2155	2200.00	
External wages service	396.00	600	500	600.00	
Hall Hire	11.00	200	81	200.00	
Subscriptions	1119.98	1050	1144	1200.00	
Cllr/Clerk Training	275.00	400	110	200.00	
Election Costs	0.00	0	0	0.00	
Audit Fee	600.00	600	600	600.00	
Running costs of Van	1377.83	2,000	1,440	2000.00	
Travel & Subsistence	11.70	100	50	100.00	
Litter picker tools and PPE	378.34	500	250	500.00	
<b>Total Administration Expenditure</b>	<b>75,724.00</b>	<b>80,570</b>	<b>76,244</b>	<b>82872.96</b>	
<b>Great Notley Times &amp; Council Web site</b>					
Printing / distribution	6388.55	8,000	5,874	6,000	only three issues a year are being produced
Production costs of magazine	0.00	2,000	225	225	
Website	174.99	200	200	300	
<b>Total GNT &amp; Website Expenditure</b>	<b>6,563.54</b>	<b>10,200</b>	<b>6,299</b>	<b>6,525</b>	
<b>Donations</b>					
Poppy Wreath	20.00	110	80	135	
Grants	0.00	2,000	500	1200	
Village fete	0.00	1,800	0	1800	
<b>Total Donation Expenditure</b>	<b>20.00</b>	<b>3,910</b>	<b>580</b>	<b>3,135</b>	
<b>Street Lighting &amp; Open Spaces</b>					
Lighting Supply & Maintenance	920.11	1,300	1,300	1500	
Play Equipment Maintenance and grass cutting	795.00	2,000	2,000	1150	
new play equipment	16,743.75	0	45,068	2000	
Safety inspections	414.00	450	466	500	
Street Furniture	3,085.85	4,000	1,200	2000	
Open spaces and trees	0.00	500	0	500	
additional litter in hedge clearance	0.00	0	0	500	Under consideration at present
War Memorial and Remembrance Day	126.00	300	300	400	
<b>Total Street Lighting &amp; Open Spaces</b>	<b>22,084.71</b>	<b>8,550</b>	<b>50,334</b>	<b>8,550</b>	
<b>Storage unit</b>	<b>706.16</b>	<b>1000</b>	<b>300.00</b>	<b>300</b>	
<b>Total</b>	<b>706.16</b>	<b>1000</b>	<b>300.00</b>	<b>300</b>	
<b>Parish Activities</b>					
Torchlight Procession/Christmas event	54.00	1,000	1,100	2,000	
<b>Total Parish Activities</b>	<b>54.00</b>	<b>1,000</b>	<b>1,100</b>	<b>2,000</b>	
<b>Contingency Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL REVENUE EXPENDITURE</b>	<b>105,152.41</b>	<b>105,230</b>	<b>134,857</b>	<b>103,383</b>	
<b>INCOME</b>					
Council tax collection fund surplus	1162.00	1234.00	1234.00	0.00	unlikely to be provided this year
GNT adverts	2400.00	2000.00	1200.00	1000.00	
Street scene payment	9510.87	9511.00	9614.00	9614.00	
Grants	11000.00	0.00	13352.00	0.00	
other income	46.00	0.00	291	0.00	
Bank & Bond interest	80.75	60.00	40.00	50.00	
<b>TOTAL REVENUE INCOME</b>	<b>24199.62</b>	<b>12805.00</b>	<b>25731.00</b>	<b>10664.00</b>	

<b>NET REVENUE EXPENDITURE</b>	<b>80,953</b>	<b>92,425</b>	<b>109,126</b>	<b>92,719</b>	
					Tax base confirmed to be 2597.17
<b>PRECEPT</b>	<b>88,642</b>	<b>92,425</b>	<b>92,425</b>	<b>92,719</b>	Band D of £35.70 last year
					These figures result in the band D remaining static at £35.70
<b>SURPLUS/DEFICIT</b>	<b>7,689.21</b>	<b>0</b>	<b>-16,701</b>	<b>0</b>	deficit this year covered by amount in reserves earmarked for the play project thus expected.
<b>CAPITAL ITEMS</b>					
<b>EARMARKED RESERVES</b>				<b>1,419</b>	retention for the RAFT project
				<b>20,000</b>	Earmarked for allotment project
				<b>12,500</b>	earmarked for the project to investigate the purchase of a new electric van
				<b>46,000</b>	It is good financial practice to retain a reserve of between 3 to 6 months of running costs in accordance with your reserves policy (i.e. absolute minimum of £22,000)
				<b>20,081</b>	other free reserves
<b>Total reserves</b>				<b>100,000</b>	Total reserves