



Clerk to the Council: Mrs S.M.Walker LLB
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 21 March 2022 at 7.30pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

Mrs Suzanne Walker
Clerk to Great Notley Parish Council

Date 15th March 2022

Members of the public and press are also cordially invited to attend the meeting.

AGENDA - MEETING OF GREAT NOTLEY PARISH COUNCIL

22/11: Apologies

22/12: Declarations of Interests

22/13: To consider updated meeting risk assessment

22/14 to consider and approve Minutes of the Meeting held on 10th January 2022

22/15: Public Question Time

22/16: Reports

22/16.1 Report from County Councillor

22/16.2 Report from District Councillor

22/16.3 Reports from Councillors attending external meetings

22/17: Parish Clerk's Report

22/18: Financial report

22/18.1 Bank Reconciliation

22/18.2 Payments for approval

22/18.3 To consider and approve the Financial Risk Assessment and Data audit

22/18.4 To consider and approve the Asset schedule

22/18.5 To approve the costs of the Clerk attending a training course.

22/18.6 To approve payroll contract for 2022 - 2023

22/18.7 To consider quotation regarding IT provision from Cloudy IT

22/19: Substantive Matters for consideration

22/19.1 To consider the issue of provision of allotments in the Parish

22/19.2 To consider play area issues

- 22/19.2.1 To consider the issue of replacement of bike springer
- 22/19.2.2 To consider the quarterly play area inspection
- 22/19.2.3 To consider the request for lighting at the RAFT
- 22/19.2.4 To consider updated risk assessments for the Levens Way play area and the RAFT

22/19.3 To consider Litter issues

- 22/19.3.1 To consider appointing a contractor to again clear litter from hedges
- 22/19.3.2 To consider the replacement of 2 bins in the Parish
- 22/19.3.3 To consider whether to make future bookings for the amenity vehicle

22/19.4 To consider traffic issues

- 22/19.4.1 To consider the response of the speed survey at Bridge End Lane
- 22/19.4.2 To consider issue of request for bollards in front to the Co-op store
- 22/19.4.3 To consider issue of pedestrian safety with reference to the hump back bridge at Bridge End Lane

22/19.5 To consider issues in relation to Policies and the Quality Award Scheme

- 22/19.5.1 To receive update on requirements of the scheme
- 22/19.5.2 To consider draft vexatious complainant policy

22/19.6 To consider nomination of a community building to Gigaclear for superfast broadband

22/19.7 To consider Grasscrete surface in front of benches in the Parish

22/19/8 To consider report on Parish van and cleaning machine

22/19.9 To consider representations to Braintree District Council in relation to proposals for Children’s Fun fair

22/19.10 To consider acquisition of Christmas tree

22/20 Planning applications, Tree Preservation Orders and other planning matters

22/20.1 New Applications within the Parish

Application No.	Application
22/00305/HH	2 Coniston Close, Great Notley - Proposed extension of front dormer, erection of front porch and single storey rear extension
ESS/96/21/CHL	Blackley Quarry, Great Leighs - Continuation of development without compliance with condition 3 and condition 74 (restoration timescale for original quarry area) of

	planning permission ESS/42/17/CHL to allow provision of a larger mineral and waste processing area and delay in the removal of the existing processing plant and restoration of the original quarry; and installation of additional mineral and waste processing facilities and provision of a new portal framed workshop. ESS/42/17/CHL is the extant planning permission for "Extraction of an estimated reserve of 2.8 million tonnes of sand and gravel (from sites A38 and A39 as identified in the Minerals Local Plan 2014) and retention of existing access onto the A131, retention of existing sand and gravel processing plant (to be relocated within site A38), progressive restoration to agriculture using inert fill, installation of inert recycling facility, including screening and crushing to recover secondary aggregate. In addition revised restoration scheme for the existing quarry area
22/00437/HH	1 Tufted Close, Great Notley - Conversion of integral garage to habitable accommodation and erection of first floor extension above
22/00436/PLD	1 Tufted Close, Great Notley – single storey rear extension
22/00541/TPO	45 Derwent Way, Great Notley – application to carry out work to a tree covered by a Tree Preservation Order
2/00539/HH	4 Ullswater Close, Great Notley – Single Storey rear extension

22/20.2 To note planning responses under delegated powers

Application No.	Application	Response
22/00011/VAR	Unit C, Plot 2, Skyline 120, Great Notley – Variations to conditions	No Comments
UTT/22/0007/F UL	Land East of School Road and Main Road Felsted School Road Felsted - Erection of a Solar Photovoltaic Farm with an output capacity not to exceed 49.9MW of energy, with supporting infrastructure and battery storage, inverters and transformers, fencing and landscaping works	<p>Councillors made the following observations which will be submitted to the planning authority –</p> <ul style="list-style-type: none"> • The comments from Essex County Council heritage services regarding the need for a more comprehensive report to set out how to protect 3 listed properties was supported • It was noted that a number of public rights of way cross the site and it will be important for those to be protected and preserved and for wildlife in the area to also be safeguarded • Regarding the single access point, it was noted that the suggestion is to use Blackley Lane from the London Road roundabout along the single-track road that goes under the A131. It was considered that it would be far easier to access the site from the roundabout at Moulsham Hall Lane by the Racecourse and then travelling behind the racecourse as the road is far wider at that point.

		<ul style="list-style-type: none"> There was concern about the comments about the Police and the need for extensive safety fencing and Councillors would wish the area to be enclosed with natural hedges.
21/03015/FUL	Horizon 120 Business Park, Great Notley - 21/03015/FUL - Construction of western spur off roundabout with landscaping – amendments and variations	No Comments
22/00142/HH	4 Charlecote Road, Great Notley - Two-storey front and first floor side extension to existing garage, single-storey rear extension and front porch	No Comments

22/20.3 To note results of planning applications

Application No.	Application	Result
21/03673/T56	Windermere Drive, Great Notley - The installation of a 16m high column with 6 No. antenna. Installation of 4 no. equipment cabinets and associated ancillary development thereto	Prior approval required and not given

22/20.4 To receive update from Braintree District Council in relation to enforcement proceedings in relation to 27 Cuckoo Way and whether to make representations.

22/21 To consider any matters to be raised for next agenda