



Clerk to the Council: Mrs S.M.Walker LLB
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 9th May 2022 at 7.45pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

S M WALKER

Mrs Suzanne Walker

Clerk to Great Notley Parish Council

Date 3rd May 2022

Members of the public and press are also cordially invited to attend the meeting.

AGENDA – ANNUAL MEETING OF GREAT NOTLEY PARISH COUNCIL

22/32: To elect the Chairman for the Civic year

22/33: To elect the Vice-Chairman for the Civic year

22/34: Apologies

22/35: Declarations of Interests

22/36: to consider and approve Minutes of the Meeting held on 11th April 2022

22/37: Review of Committee and representatives

22/38: Public Question Time

22/39: Reports

22/39.1 Report from County Councillor

22/39.2 Report from District Councillor

22/39.3 Reports from Councillors attending external meetings

22/40: Parish Clerk's Report

22/41: Financial report

22/41.1 Bank Reconciliation

22/41.2 Payments for approval

22/41.3 To review arrangements for Direct Debits, credit and trade cards

22/41.4 To consider grant application in relation to the Jubilee fete

- 22/41.5 To consider if to renew subscription to the Braintree Association of Local Councils
- 22/41.6 To approve mileage for senior litter picker regarding travel for van repair.
- 22/41.7 To consider costs of acquiring a dashcam for the van

21/42: To carry out annual review of Policies

21/43: To consider annual GDPR update

22/44: Substantive Matters for consideration

22/44.1 To consider the issue of provision of allotments in the Parish

22/44.2 To consider proposals and costs to repair land in front of Memorial bench

22/44.3 To consider green issues

- 22/44.3.1 To consider suggestion for a Community Orchard in the Parish
- 22/44.3.2 To consider replacing the Memorial Tree adjacent to the White Court Memorial
- 22/44.3.3 To consider draft paperwork to renew the gardening contract

22/45 Planning applications, Tree Preservation Orders and other planning matters

22/45.1 New Applications within the Parish

Application No.	Application
22/00822/FUL	Horizon 120 Business Park, Great Notley – erection of acoustic fence and landscaping
22/00862/HH	14 Grantham Avenue, Great Notley - Single-storey rear extension and part conversion of existing garage (revised scheme from 21/02556/HH)
22/00827/PLD	19 Daphne Close, Great Notley - Application for Certificate of Lawfulness for proposed development - Single storey rear extension
22/02026/HH	70 Cuckoo Way, Great Notley - Conversion and extension of existing garage to provide annexe accommodation

22/45.2 New applications outside the Parish

Application No.	Application
22/01091/TPO	20 Oaklands Close Braintree – work to a tree covered by a tree preservation order

22/30.2 To note results of planning applications

Application No.	Application	Result
22/00541/TPO	45 Derwent Way, Great Notley – application to carry out work to a tree covered by a Tree Preservation Order	Granted
22/00539/HH	4 Ullswater Close, Great Notley – Single Storey rear extension	Granted

22/31 To consider any matters to be raised for next agenda