



Minutes of the Meeting of Great Notley Parish Council Held on Monday 9th January 2017 at the Community Centre Great Notley

Meeting commenced at 7.30pm

Present: Councillors Heady (Chair) Ricci, Cunningham, Price, Paul and the Clerk

7 members of the public were present

17/01: Apologies

Received from Councillors Butland, Crawford and Cooper and noted that Councillor Paul will be a late arrival.

17/02: Declarations of Interest

Councillor Ricci declared a non-pecuniary interest as a member of Braintree District Council

Councillor Cunningham declared a non-pecuniary interest as a member of Braintree District Council

Councillor Heady declared a non-pecuniary interest in planning matters relating to Notley Green School as he is a director of the Change Academy.

17/03: Public Question Time

A member of the public stated that he is disappointed in relation to the changes to the bus service and the fact that the number 9 only travels one way around the village thus some residents may have to travel into Braintree and back to reach their destination. He also pointed out the timing of the bus means potential long waits at Braintree bus park for a bus which would be detrimental for older people, those who are disabled and those with young children. He also noted that it is a long walk for some to reach the bus service that run along London Road. The Chairman confirmed that the Parish Council only found out via postings on social media shortly before a standard list of service changes document was received from Essex County Council by post on 15th December 2016 about the cancellation of the number 34 and 34A service. The Parish Council oppose the cancellation of the service and has made representations to the District Council the MP and Essex County Council including the cabinet member for transport. The Chairman further advised that he has requested a copy of the impact assessment carried out by Essex County Council upon receipt by them of the notice to cease the service and this is currently awaited. Councillor Cunningham spoke in relation to financial pressures facing local authorities and stated that he

cannot envision a situation where Braintree District Council would be able to offer any financial support to reinstate the service.

Two other members of the public stated that they were not happy with the changes to the bus service and wishes to know how they could make representations. The Chairman confirmed that the impact assessment is awaited and stated that representations could be made to the local County Councillor and the cabinet member for Highways and Transport and that it might be that a concerted campaign of personal approaches to relevant County Council representatives might be appropriate in due course. It was stated that updates would be made on the Facebook page and once the impact assessment is received further representations might well be made.

Three residents including the current landlord of the Oakland's Inn spoke to voice concern that the public house is due to close next Monday and will be boarded up by the Landlord Shepherds Neame. It was stated that the new tenant has started to turn around the fortunes of the pub and would like to save the facility. Discussions then took place regarding the process of a potential application to Braintree District Council to add the pub to the list of assets of community value. It was stated that the landlord has obtained the requisite number of residents' signatures to make an application as a community interest group and will be proceeding on that basis thus no action was requested of the Parish Council at this stage.

As a resident who resides in the unparished section of Great Notley wished to make representations in relation to a particular planning matter Councillors **agreed** to deal with that agenda item at this stage of the meeting.

17/10.01 New Planning applications - 16/02095/FUL - Land North of A131, Seymour Park, Avenue East, Skyline Industrial Park - The erection of a single 7,010.5sqm GEA (B8 use) unit with a first floor office element, and ancillary B1a office and B1c workshop , together with associated parking, vehicle turning and landscaping.

The resident made clear that she is not against the development in Principle but wishes it to be harmonious with its surroundings and not present a nuisance to residents. She had previously submitted comments objecting to the original application and an amended application had been submitted which in her view met the concerns in relation to noise and nuisance, particularly light nuisance, to neighbours. However the latest revised application provides that there will be one very large industrial unit with 2 docking bays and 3 HGV bays. Her concern relates to noise as there is little landscaping proposed to act as a barrier. As well as noise she is concerned that due to the aspect and height of the unit the lights of the HGV vehicles will shine directly into residents homes. In addition the proposal is for the unit to be in operation 24 hours a day.

It was noted that Braintree District Council Environmental Health has commented in relation to the issue of a noise assessment.

It was further noted that the Parish Council had commented on the original application raising concerns in relation to noise and the impact upon local

residents. Councillors **agreed** to respond to the consultation by stating that there is no objection to the development in principle but repeating those concerns particularly relating to noise and the issue of landscaping and light intrusion.

Sandra Reynolds from Sustrans was present in relation to the grant application that she had submitted. Councillors therefore **agreed** to deal with that agenda item at this stage of the meeting.

17/09.4 To Consider Grant application in relation to relocation of finger post

A detailed written application had been received and was considered by Councillors. It was noted that the work will be overseen by Braintree District Council. Councillors agreed that the work to move the finger post to a more central location in the Parish would be for the benefit of the community by making an attractive community asset more visible and therefore **agreed** to provide a grant of up to £500 to cover the work involved.

At this point in the meeting Councillor Paul arrived.

17/04: Minutes of the Meeting of the Council held on 28th November 2016 & progress update

The minutes of the meeting held on 28th November 2016 were **agreed** by Members as a correct record and signed by the Chair.

17/05: Chairman's report

The Chairman reported as follows –

Since the last report I have made representations on behalf of the parish to the local MP, the County Council (via our local member and the cabinet Member for Highways and Transport) and to the District Council regarding the cessation of the 34/34A bus service. The County Council have arranged a revision to service 9 so that there is a service for the parish, although this provides nothing like the service residents are used to during the week while there is no service at all on Saturdays. The County have said that they undertook an impact assessment regarding the service that the parish needed and, as the Parish Council were not involved in the assessment, I have asked for a copy of that assessment.

I have lodged social media postings on the above service, on the prospect of fairground equipment on the Green (which is a separate agenda item tonight), and on aircraft noise in respect of which I have drawn the attention of the MP and the local County and district councillors to the Parish Council's aspiration that the aircraft route over the village be moved very slightly to the south and thus over open land. I also lodged a social media posting in respect of an incident of 'fly-tipping' when a resident dumped bags of household rubbish alongside some soon-to-be-collected bags: the resident also untied some already secured bags leaving them open to the elements and wildlife.

I have asked that the *Great Notley Times* be sent to the MP as a matter of routine to provide him with another source of local information.

Late last year I attended a community consultation event in Rayne regarding proposed sand and gravel extraction at Broadfield farm (which will be known as Rayne Quarry), a site to the west of that village. So far as I could see there would be no significant impact on Great Notley should the proposals go ahead as planned.

On 8th December I attended the latest A120 Community Consultation meeting. The following weekend Essex County Council published in general terms the nine routes being considered for the Great Notley to Marks Tey stretch which were then published via social media and our website.

I have reviewed the County's publication *Replacement Waste Local Plan – Modifications* but, as there did not appear to be any impact on the Parish have taken no further action.

Just before Christmas I lead the Torchlight procession through the village. This well attended event may need to be better supported by volunteers in the future rather than relying on the goodwill of others.

17/06: Parish Clerk's Report

The Clerk reported as follows –

1. In relation to the Parish Pathway scheme I tried to organise a working party for December 2016 but as I was unable to obtain any response from the officer at Essex County Council I have had to postpone this until January 2017. The event is due to take place on 12th January 2017.
2. I have received 5 out of the 7 streetlight reports and have raised the various issues with Essex County Council. May I please receive the remaining street light inspection reports so I can make any further relevant reports to Essex County Council.
The report for Councillor Cooper will be carried out by Councillor Price and Councillor Cunningham will provide his report in the near future.
3. The Solicitor has been instructed to progress matters in relation to the acquisition of the area around Mrs Hedges and once I have further news I will let you know.
4. I have put information about the A120 consultation events on the website and Facebook.
5. I can report that the sheared bolts on the multiplay unit have now been repaired.
6. The broken streetlights along the main 'spine' footpath have now been repaired by Essex County Council.

7. I have not yet managed to contact the relevant person at the Tesco Car wash in relation to the potential account but will keep you advised.
8. The new fuel card has been received from Allstar. Also the cheque for £500 was returned as the company finally decided that they did not require a security bond from Parish Councils.
9. I have submitted a letter requesting the modification of flight path and noise survey to the relevant person at Stansted Airport. I have received an initial acknowledgement and will let you know as soon as I receive a more detailed response.
10. Finally I am listing some matters where no action is required by the Parish Council but where a response is awaited from others.

Broken roundabout sign at Tesco mini roundabout – repair expected by ECC in April at which time the white lines on site will be reviewed
Local Highway Panel application in relation to ‘warning pedestrian’ signage opposite the ‘Hungry Horse’ – await progress from LHP
New Noticeboard – delivery awaited
Correspondence on lease of storage unit
Streetlight at crossing to Hungry Horse – repair by Essex County Council outstanding
Transfer of land between developers and Braintree District Council

The report was otherwise accepted.

17/07: Financial Report

17/07.1 Bank reconciliation

The bank reconciliation statement calculated to 31st December 2016 was noted and **accepted**.

17/07.2 Payments for approval

The following payments were **approved** –

Date	Cheque no.	Payee	Amount
5/12/16	102347	Allstar Business Solutions Ltd. (cancelled)	0.00
10/12/16	DD	BT	59.87
19/12/16	102348	S Walker (wax torches)	105.00
	102349	1 st Great Notley Scout Group	525.00
	102350	Richard Edwards group LLP	94.50
	102351	Paul Clark Printing ltd	550.00
	102352	Paul Clark Printing Ltd	1880.00
	102353	S Walker (expenses)	110.19
	102354 -		

	102358	salaries	3,188.58
	102359	HMRC	631.67
	102360	Essex Pension fund	503.02
	102361	NGCA	11.00
	102362	Rekk Ltd (parts for youth shelter)	36.00
9/1/16	102363	The Church in Great Notley	£144.00
	102364	P Heady	£4.95
	102365	Eon	100.74
11/1/16	DD	BT	£64.83

17/07.3 To receive Quarterly report

The Quarterly financial report and progress against budget calculated to 31st December 2016 was noted and **accepted**.

17/08 To consider and approve the budget and precept for financial year 2017/18

Councillors discussed the draft budget figures. Views were expressed that a good proactive and reactive service is provided to residents especially on recent issues such as in response to the traveller incursion.

Councillors also wish to maintain current standards of cleanliness. It was noted that the substantial rise in the precept last year was to take into account the impending loss of the Localism fund payment from Braintree District Council. This year that payment is much reduced. It was also clarified that although an agency payment is received from Braintree District Council towards litter picking it falls far short of the actual expenditure involved in providing the substantial amount of litter picking coverage required.

Councillor Heady proposed that the band D level precept is increased by £1 per annum from £30 to £31 per annum. This was seconded by Councillor Ricci and **agreed** by all Councillors. In addition Councillors **agreed** the strategy statement setting out the spending priorities for the year.

17/09 Substantive matters for discussion

17/09.1 To consider progress in relation to RAFT upgrade

The Clerk confirmed that the consultation event on the draft proposals for the RAFT area will be taking place next week at the Community Centre between 5.30 and 7.30pm. A representative from Groundworks will be present together with the Clerk and the Chairman. The Clerk has contacted White Court School, Notley Green School and Notley High

School to promote the survey.

17/09.2 To consider annual update of Open Spaces Action Plan and possible uses of Section 106 money

Upon considering the paperwork Councillors **agreed** that no amendments are required to the Parish's entries in the Open Spaces Action Plan. Regarding the money available from Section 106 contributions it was **agreed** to delay responding until it has become clear what is to happen in relation to the possible RAFT upgrade.

17/09.3 To consider quotations for repainting of Skate Ramp

The quotations to repaint the Skate ramp amounted to £1,889.70 and £954.82. Therefore in view of the fact that the RAFT area may be upgraded in the near future Councillors **agreed** that it would not be appropriate to spend such a substantial amount of money in repainting the ramp for potentially what could be a relatively short period of use.

17/09.4 To Consider Grant application in relation to relocation of finger post

Dealt with earlier in meeting.

17/09.5 To consider quotations in relation to distribution of the Great Notley Times

As the distribution had been very successfully carried out in relation to the winter edition of the magazine Councillors **agreed** to make no change to distribution arrangements for the time being.

17/09.6 To consider issues in relation to the van

- **whether breakdown cover is required**
- **whether to acquire a battery charger**

Councillors agreed that a jump pack may be purchased at a price between £50 - £100. Councillors further requested that the Clerk obtain quotations for breakdown cover.

17/09.7 To consider what further action might be taken regarding the cancellation of number 34 and 34A bus services

It was **agreed** to consider the situation further once the impact assessment mentioned above has been received.

17/09.8 To consider response to proposals for a Travelling Fair on the green in 2017

Braintree District Council has approached the Parish Council asking for views on the potential return of the fun fair to the village green. The Chairman had requested views on Facebook and three residents had responded to the Clerk. One person was against the idea and had complained last year. The other two respondents found the suggestion acceptable upon certain provisos in particular in making sure the green remains secure so that no one else may gain access to the green. Councillors therefore **agreed** to respond to Braintree District Council that the Parish Council have no objection with Braintree District Council

granting consent to the travelling fair provided the dates that they will be attending are provided to the Parish Council and the usual safeguards are taken to make sure the open spaces in the village are secured.

17/09.9 To consider arrangements for Parish events

- **Torchlight Procession 2017**

The Chairman thanked the Clerk together with her family and husband's friends for their input on the day. It was noted that more people will be required next year to assist with arrangements on the day. It was noted that the Church in Great Notley has again been booked for the event which will take place on 16th December 2016. The Clerk also reported that the sum of £241.80 was raised from the collection and donated to Farleigh Hospice.

- **Remembrance Service 2017**

To be considered at the next meeting.

17/10: Planning applications, Tree Preservation Orders and other planning matters.

17/10.1 New Applications within the Parish

Application No.	Application	Response
16/01958/FUL	39 Great Notley Avenue, Great Notley – erection of extension to existing garage	No comment
16/01943/FUL	Notley Green Primary School, Blickling Rd. Great Notley – erection of single storey entrance lobby extension	No comment
16/01952/FUL	Notley Green Primary school, Blickling Rd. Great Notley – proposed replacement reception classroom building	No comment
16/01541/FUL	17 Ennerdale Ave. Great Notley – erection of dwelling and new dropped kerb following demolition of garage	It was noted that Essex Highways have made certain comments in relation to compliance with parking standards requiring off street parking for this potential development. It was also noted that this property is in very close proximity to White Court School. Councillors therefore agreed to comment that the Parish Council concurs with the comments of Essex Highways with the wish that parking standards are complied with.
16/02095/FUL	Land North of A131, Seymour Park, Avenue East, Skyline Industrial Park - The erection of a single 7,010.5sqm GEA (B8 use) unit with a first floor office element, and ancillary B1a office and B1c workshop , together with associated parking, vehicle turning and landscaping.	Dealt with earlier in meeting
16/01823/FUL	7 Burghley Close, Great Notley – erection of single storey front extension and loft conversion (amendment)	No comment

17/10.2 Results of Planning applications to Braintree District Council

The following results were noted.

Application number	Application	Result
16/01698/FUL	9 Thatcher's Way, Great Notley – erection of a single storey side extension	Granted
ESS/46/16/CHL	Blackley Quarry, Blackley Lane, Great Leighs - Continuation of development permitted by planning permission ESS/16/15/CHL without compliance with conditions 3, 5, 9, 10, 15, 17, 18, 19, 20, 21, 24, 27, 28, 35, 37, 38, 43, 44, 46, 56, 60, 61, 63, 65, 69, 70, 73, 75 and 76 to allow an amended scheme of working and also to delay the commencement of noise monitoring and construction of the screening bund adjacent to the racecourse. ESS/16/15/CHL was for the following development 'Extraction of an estimated reserve of 2.8 million tonnes of sand and gravel (from sites A38 and A39 as identified in the Minerals Local Plan 2014) and retention of existing access onto the A131, retention of existing sand and gravel processing plant (to be relocated within site A38), progressive restoration to agriculture using inert fill, installation of inert recycling facility, including screening and crushing to recover secondary aggregate. In addition revised restoration scheme for the existing quarry area'	Granted
16/00317/TPO	15 Ellen Way, Great Notley – to carry out works to trees covered by Tree Preservation order	Part granted part refused.

17/11: Committee Reports

10.1 District/County Update

No reports.

17/12: Any Matters to be raised by members for the next agenda

Issues surrounding Remembrance Service. T bar at Thorrington Close.

Meeting concluded at 8.40pm