



Clerk to the Council: Mrs S.M.Walker LLB
E-mail: greatnotleyclerk@gmail.com

Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council Personnel Sub- Committee that will be held on Monday 15th August 2022 7.30pm in the committee room at the Community Centre, Notley Green, Great Notley, Braintree Essex CM77 7US for the purpose of transacting the following business.

Yours faithfully,

SUZANNE WALKER

Mrs Suzanne Walker
Clerk to Great Notley Parish Council

Date 12th August 2022

AGENDA FOR PERSONNEL SUB-COMMITTEE MEETING

22/PSC.01: Apologies

22/PSC.02: Declarations of Interest

CONFIDENTIAL

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable that the public be excluded and instructed to withdraw for agenda item 22/PSC/03

22/PSC.03 To appoint a Councillor to investigate allegations relating to an employee in accordance with Clause 13 of the Disciplinary procedure.