



Clerk to the Council: Mrs S.M.Walker LLB
E-mail: greatnotleyclerk@gmail.com

Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council Personnel Committee that will be held on Monday 17th October 2022 8.30pm in the committee room at the Community Centre, Notley Green, Great Notley, Braintree Essex CM77 7US for the purpose of transacting the following business.

Yours faithfully,

SUZANNE WALKER

Mrs Suzanne Walker
Clerk to Great Notley Parish Council

Date 11th October 2022

AGENDA FOR PERSONNEL COMMITTEE MEETING

- 22/PC.12: Apologies**
- 22/PC.13: Declarations of Interest**
- 22/PC.14: To approve the minutes of the meeting held on 5th September 2022**

CONFIDENTIAL

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it is advisable that the public be excluded and instructed to withdraw for agenda items 22/PC.15 to 17

- 22/PC.15 To receive a report regarding appraisals of the litter team.**
- 22/PC.16 To receive a report on the Clerk's appraisal**
- 22/PC.17 To agree the purchase of certain PPE for the litter team**