



**Clerk to the Council:** Mrs S.M.Walker LLB  
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 14<sup>th</sup> November 2022 at 7.30pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

**SUZANNE WALKER**

Mrs Suzanne Walker

Clerk to Great Notley Parish Council

Date 8<sup>th</sup> November 2022

**Members of the public and press are also cordially invited to attend the meeting.**

#### **AGENDA – MEETING OF GREAT NOTLEY PARISH COUNCIL**

**22/87: Apologies**

**22/88: Declarations of Interests**

**22/89: to consider and approve Minutes of the Meeting held on 17<sup>th</sup> October 2022**

**22/90: Public Question Time**

**22/91: Reports**

22/91.1 Report from County Councillor

22/91.2 Report from District Councillor

22/91.3 Reports from Councillors attending external meetings

**22/92: Parish Clerk's Report**

**22/93: Financial report**

22/93.1 Bank Reconciliation

22/93.2 Payments for approval

22/93.3 To consider purchase of new reference book

22/93.4 To consider provision of raffle prize for Christmas tree festival

**22/94: Substantive Matters for consideration**

**22/94.1 To consider the issue of provision of allotments in the Parish**

**22/94.2 To consider Traffic issues**

22.94.2.1 To consider report of feedback from residents in relation to parking at Petworth Close and Grantham Avenue and consider actions to take

22.94.2.2 To consider report and feedback from residents in relation to Parking along Cuckoo Way and consider actions to take

**22.94.3 To consider the first draft of the budget for financial year 2023 - 2024**

**22/94.4 To consider actions in relation to the Health and Wellbeing strategy**

**22/94.5 To consider responses to surveys**

22/94.5.1 To consider response to Essex Highways survey

22/94.5.2 To consider response to Passenger transport survey

**22/94.6 To consider the Tree inspection report and quotes for remedial work**

**22/94.7 To consider litter issues**

22/94.7.1 To consider organisation of deep clean of hedges with contractor

22.94.7.2 To consider response to Braintree District Council's request for feedback on liaison between Parishes and the District regarding litter clearance.

**22/94.8 To consider the organisation of the Parish Council Christmas Tree decorations**

**22/94.9 To agree amendment to meeting dates for 2023/24**

**22/94.10 To consider the review of the Open Spaces Action Plan**

**22/95 Planning applications, Tree Preservation Orders and other planning matters**

**22/95.1 New Applications within the Parish**

Application No.	Application
22/02256/HH	25 Timbers Close, Great Notley – single storey rear extension with roof lantern

**22/95.2 To note responses to planning applications using delegated powers**

Application No.	Application	Response
22/00822/FUL	Horizon 120 – erection of acoustic fencing and landscaping	No Comments

**22/95.3 To note results of planning applications**

<b>Application No.</b>	<b>Application</b>	<b>Result</b>
22/01455/HH	19 Daphne Close, Great Notley – single storey rear extension	<b>Granted</b>
22/02115/HH	21 Shelduck Crescent, Great Notley – part single part two-storey rear extension	<b>Granted</b>
22/02198/FUL	Great Notley Surgery, Notley Green, Great Notley - Conversion of existing roof space, erection of four rear dormer roof extensions, rooflights to front roof slope, insertion of new first floor window and suntubes, and installation of two air-conditioning units externally at ground level	<b>Granted</b>
22/02248/TPO	15 Ellen Way, Great Notley – work to tree covered by a Tree Preservation Order	<b>Part Granted and part refused</b>

**22/96: To consider any matters to be raised for next agenda**