



**Clerk to the Council:** Elizabeth Winter  
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 13<sup>th</sup> November 2023 at 7.30pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

*E. Winter*

Elizabeth Winter  
Clerk to Great Notley Parish Council

Date 8<sup>th</sup> November 2023

**Members of the public and press are also cordially invited to attend the meeting.**

#### **AGENDA – MEETING OF GREAT NOTLEY PARISH COUNCIL**

**23/114: Apologies**

**23/115: Declarations of Interests**

**23/116: To consider and approve Minutes of the Meeting held on 16<sup>th</sup> October 2023**

**23/117: Public Question Time (15 minutes total are allocated to this item)**

**23/118: Reports**

23/118.1 Report from County Councillor

23/118.2 Report from District Councillor

23/118.3 Reports from Councillors attending external meetings

**23/119: Parish Clerk's Report**

**23/120: Financial Report**

23/120.1 Bank reconciliation

23/120.2 Payments for approval

23/120.3 To resolve to retrospectively approve the change in GNT delivery service

23/120.4 To resolve to retrospectively approve the charge for repairs to the flagpole

- 23/120.5 To resolve to retrospectively approve the slight increase in total cost for the Remembrance wreaths [*Power to spend: s137 of the LGA 1972*]  
 23/120.6 To resolve to approve expenditure for a Community Christmas Event [*Power to spend: s137 of the LGA 1972*]

**23/121: Substantive matters for consideration**

- 23/121.1: To consider the first draft of the budget for financial year 2024 – 2025**
- 23/121.2: To consider Braintree District Council’s Re-Wilding Scheme proposal for 2024**
- 23/121.3: To consider an email from a resident concerning HGV’s**
- 23/121.4: To consider the EPOA Parking Guidance Consultation for Essex**
- 23/121.5: To resolve to approve appointment of an Internal Auditor for financial year 2023/24**
- 23/121.6: To consider a quote for the repair and repaint of the White Gates at Panners**
- 23/121.7: To consider a quote for Rialtas Suite Alpha Financial Management Software**

**23/122: Review of the Remembrance Service 2023**

**23/123: To agree the amendments to the schedule for 2024 meeting dates**

**23/124 Planning applications, Tree Preservation Orders and other planning matters**

**23/124.1 New Applications within the Parish**

**To Note:**

- 23/02241/PLD – 39 Hidcote Way Application for Certificate of Lawfulness for a proposed development. Single storey rear extension and conversion of garage to habitable accommodation.
- Pre-Submission Consultation (Regulation 14) on the Earls Colne Neighbourhood Plan - 21st October 2023 to midnight on 2nd December 2023.

**To Consider:**

<b>Application No.</b>	<b>Application</b>
23/02551/TPO	83 Windermere Drive Great Notley Essex CM77 7UB - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - Reference: 11/2010 1No. Pine tree - Felled

23/02605/HH	30 Grantham Avenue Great Notley Essex CM77 7FP - Proposed garage conversion
23/02708/TPO	1 Campanile Close Braintree Essex CM77 7AS - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 8/94. G1 - 2 Ash trees - Remove. G2 - 1 Lime Tree & 1 Oak Tree - Reduce overall size by 3 meters and remove deadwood. T1 - Oak tree - Reduce overall size by 3 meters and remove deadwood
23/02724/HH	82 Skiddaw Close Great Notley Essex CM77 7UR - Proposed two storey front/rear extension with internal and external fenestration changes (revised approved scheme)

**23/124.2 To note results of previous planning applications**

<b>Application No.</b>	<b>Application</b>	<b>Result</b>
23/01818/SCR	Land West of Horizon 120 Phase 2 Horizon Boulevard Great Notley Braintree Essex (carried over from last agenda)	<b>Pending consideration</b>

**23/125 To consider any matters to be raised for next agenda**

**23/126 Chairman to close the meeting**