



Clerk to the Council: Elizabeth Winter
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 29th April 2024 at 7.30pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

E. Winter

Elizabeth Winter
Clerk to Great Notley Parish Council

Date 24th April 2024

Members of the public and press are also cordially invited to attend the meeting.

AGENDA – MEETING OF GREAT NOTLEY PARISH COUNCIL

24/34: Apologies

24/35: Declarations of Interests

24/36: To consider and approve Minutes of the Meeting held on 4th March 2024

24/37: Public Question Time (15 minutes total are allocated to this item)

24/38: Reports

24/38.1 Report from County Councillor

24/38.2 Report from District Councillor

24/38.3 Reports from Councillors attending external meetings

24/39: Parish Clerk's Report

24/40: Financial Matters

24/40.1 Bank reconciliation

24/40.2 Payments for approval

24/40.3 To review and approve the list of regular payments for 2024/25 and to appoint the RFO for 2024/25

24/40.4 To consider and approve the Payroll Charges for 2024/25

24/40.5 To consider and approve the Budget Strategy Statement for 2024/25

24/40.6 To review and approve the Internal Control Procedures document for 2024/25

24/41: Substantive matters for consideration

- 24/41.1: To consider the quotations for repairs to Levens Way Play Park
- 24/41.2: To consider the analysis of responses regarding Allotments
- 24/41.3: To approve the draft Maintenance Register to be used for the Council's Storage Units
- 24/41.4: To consider a Grant Application from NGCA to set up a Repair Café
- 24/41.5: To consider the BDC Community Infrastructure Grant to replace the Council's Lamp Heads
- 24/41.6: To consider BDC's email regarding a 'Call for Sites' in review of its Local Plan
- 24/41.7: To consider the email regarding 'Essex Rural Village of the Year' award

24/42 Planning applications, Tree Preservation Orders and other planning matters

24/42.1 New Applications within the Parish

To Note (Deadlines occurred prior to this meeting):

- 24/00469/VAR - Gene House Queenborough Lane Great Notley Essex CM77 7AG
Variation of Condition 2 (Approved Plans) of approved application 23/00800/FUL granted 20.06.2023 for "Erection of side extension." Variation would allow reduction of roof height by way of revised drawing 22170/004 A – **Pending Consideration by BDC**
- 24/00422/HH - 8 Draymans Grove Great Notley Essex CM77 7GY
Single storey rear extension – **Application was granted by BDC Planning Committee**
- 23/02086/FUL - Electric Sub Station 30M From KFC Braintree Road Crossing CM77 8GA
Proposed underground cables and associated works on land between Blackley Road, east of Willows Green and Braintree Substation (B1018) – **Application was granted by BDC Planning Committee**
- 24/00580/HH - 2 Carpenters Drive Great Notley Essex CM77 7ZQ
Erection of a single storey rear extension – **Pending Consideration by BDC**
- 23/02807/OUT - Land West of Horizon 120 Phase 2 Horizon Boulevard Great Notley Braintree Essex
Hybrid Planning application for part full, part outline consent for up to 55,000sqm of employment floorspace – **Pending Consideration by BDC**

- 24/00673/TPO - 76 Skiddaw Close Great Notley Essex CM77 7UR
Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 10/10 G4-Removal of Ash and Pine tree – **Pending Consideration by BDC**
- 24/00744/PLD - 5 Wood Way Great Notley Essex CM77 7JS
Application for Certificate of Lawfulness for a proposed development, Single storey rear extension – **No comments sought**
- PID 950163 – Review of Adopted Chelmsford City Council Local Plan
Notice of next stage
- Steeple Bumpstead Neighbourhood Plan – **Application submitted to BDC**

To Consider:

Application No.	Application
24/00690/FUL	The Barley Barn Slamseys Farm Blackley Lane Great Notley Essex CM77 8QF - Conversion & extension of commercial barn (class E(c)(iii) to 1 No. dwelling (class C3) & demolition of industrial building
24/00442/FUL	Plot 5 Horizon 120 Business Park London Road Braintree Essex - Erection of an employment building comprising of uses falling within Use Classes E(g)(i, ii, iii) and B8 (or a combination of those uses) with associated access, service areas, parking and landscaping.

24/42.2 To note results of previous planning applications

Application No.	Application	Result
23/02765/FUL	1 Turing Court Great Notley Braintree Essex CM77 7AT - Change of use from and collection of medical/ disability aids from the existing Display Area	Application Granted
23/02851/TPO	80 Skiddaw Close Great Notley Essex CM77 7UR - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO	Application Granted
23/02551/TPO	83 Windermere Drive Great Notley Essex CM77 7UB - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO	Remains 'Pending Consideration'

24/43 To consider any matters to be raised for next agenda

24/44 Chairman to close the meeting