



Clerk to the Council: Elizabeth Winter
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 22nd January 2024 at 7.30pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

E. Winter

Elizabeth Winter
Clerk to Great Notley Parish Council

Date 17th January 2024

Members of the public and press are also cordially invited to attend the meeting.

AGENDA – MEETING OF GREAT NOTLEY PARISH COUNCIL

24/01: Apologies

24/02: Declarations of Interests

24/03: To consider and approve Minutes of the Meeting held on 11th December 2023

24/04: Public Question Time (15 minutes total are allocated to this item)

24/05: Reports

24/05.1 Report from County Councillor

24/05.2 Report from District Councillor

24/05.3 Reports from Councillors attending external meetings

24/06: Parish Clerk's Report

24/07: Financial Report

24/07.1 Bank reconciliation

24/07.2 Payments for approval

24/07.3 To resolve to retrospectively approve the charge for replacing the smoke alarms in GNPC's Storage Unit

24/07.4 To resolve to retrospectively approve the reimbursement of expenses incurred by the Clerk for the Christmas Community Event in December

24/08: Substantive matters for consideration

- 24/08.1: To sign the 'Precept Request Form 2024/25' issued by the Unitary Authority
- 24/08.2: To approve the trial of Vision Magazine for the distribution of the Great Notley Times for February 2024
- 24/08.3: To receive the Operational Inspection Report from Seagrave Inspection Services Ltd and consider Councillor Crawford's recommendations for maintenance
- 24/08.4: To approve the additional charges for the Rialtas Accountancy Software which include back-keying of data for 2023 and priority loyalty scheme

24/09 Planning applications, Tree Preservation Orders and other planning matters

24/09.1 New Applications within the Parish

Applications for which deadlines occurred before this meeting:

- 23/02842/ADV - Horizon 120 Business Park Off A131 London Road Great Notley Essex
Installation of 3No. Fascia sign - Internally illuminated
Entrance totem sign - Internally illuminated
- 23/02980/TPO - Timber Lodge Queenborough Lane Braintree Essex CM77 7QE
Notice of intent to carry out works to trees protected by Tree Preservation Order
TPO - Reference: 8/94 - T14 T1 Scots Pine - Reduce crown by 1.5 - 2 meters
- 23/03031/HH - 61 Pochard Way Great Notley Essex CM77 7WA
Conversion of garage to habitable accommodation and first floor side extension

To Consider:

Application No.	Application
23/02765/FUL	1 Turing Court Great Notley Braintree Essex CM77 7AT - Change of use from office/warehousing/display to office/warehousing/display and retail sale and collection of medical/disability aids from the existing Display Area (Use class E(a))

24/09.2 To note results of previous planning applications

Application No.	Application	Result
23/02851/TPO	80 Skiddaw Close Great Notley Essex CM77 7UR - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 10/2010	Pending Consideration

	Turkey Oak - Reduction of 3m English Oak - reduction of 1.5m	
23/02807/OUT	Land West of Horizon 120 Phase 2 Horizon Boulevard Great Notley Braintree Essex - Hybrid Planning application for part full, part outline consent for up to 55,000 sqm of employment floorspace.	Pending Consideration
23/02551/TPO	83 Windermere Drive Great Notley Essex CM77 7UB - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - Reference: 11/2010 1No. Pine tree - Felled	Pending Consideration
23/02708/TPO	1 Campanile Close Braintree Essex CM77 7AS - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 8/94. G1 - 2 Ash trees – Remove. G2 - 1 Lime Tree & 1 Oak Tree - Reduce overall size by 3 meters and remove deadwood. T1 - Oak tree - Reduce overall size by 3 meters and remove deadwood	Part Granted, Part Refused
23/02724/HH	82 Skiddaw Close Great Notley Essex CM77 7UR - Proposed two storey front/rear extension with internal and external fenestration changes (revised approved scheme)	Granted

24/10 To consider any matters to be raised for next agenda

24/11 Chairman to close the meeting