



Clerk to the Council: Elizabeth Winter
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 15th July 2024 at 7.30pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

E. Winter

Elizabeth Winter
Clerk to Great Notley Parish Council

Date 10th July 2024

Members of the public and press are also cordially invited to attend the meeting.

AGENDA – MEETING OF GREAT NOTLEY PARISH COUNCIL

24/70: Apologies

24/71: Declarations of Interests

24/72 To consider and approve Minutes of the Meeting held on 17th June 2024

24/73: Public Question Time (15 minutes total are allocated to this item)

24/74: Reports

24/74.1 Report from County Councillor

24/74.2 Report from District Councillor

24/74.3 Reports from Councillors attending external meetings

24/75: Parish Clerk's Report

24/76: Financial Matters

24/76.1 Bank Reconciliations and Statements

24/76.2 Payments & Receipts for approval

24/77: Annual Review of Policies

To approve the proposed amendments to the existing policies and to adopt the new Financial Regulations and Code of Conduct.

24/78: Substantive matters for consideration

- 24/78.1: Allotments Update
- 24/78.2: To consider the NGCA Community Hall Electrical Installation Condition Report
- 24/78.3: To approve the purchase of a Council mobile sim-free handset for use by the Clerk for the Council’s contact telephone number
- 24/78.4: To consider supporting the Parliamentary campaign on the ‘Safety of Lithium Ion Batteries and E-Bikes & Scooters’
- 24/78.5: To discuss the logistics of replacing the Parish Council Van with an Electric Van and to consider the three quotes for a new EV

24/79 Planning applications, Tree Preservation Orders and other planning matters

24/79.1 New Applications within the Parish

To Note:

- Great Bardfield Neighbourhood Plan – Pre-Submission Consultation (Regulation 14)

For Notification only (No Third-Party Comments sought):

- 24/01351/PLD - 22 Timbers Close Great Notley Essex CM77 7GZ
Application for Certificate of Lawfulness for a proposed development - Single storey rear extension

To Consider:

Application No.	Application
24/01295/TPO	Rear Of 18 Tufted Close Great Notley Essex CM77 7YE - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 38/2001 T001-1No. Oak tree located closest the rear boundary of No.18 Tufted Close - Deadline 15 th July 2024
24/01303/HH	5 Brancaster Drive Great Notley Essex CM77 7JR - Erection of a two storey and single storey rear extension – Deadline 23 rd July 2024

24/79.2 To note results of previous planning applications

Application No.	Application	Result
24/01162/HH	5 Wood Way Great Notley Essex CM77 7JS – Single storey rear extension	Pending Decision (determination deadline 26 th July 2024)
24/01149/PLD	17 Mallard Close Great Notley Essex CM77 7YD – Application for a Certificate of Lawfulness for a proposed development – Single storey rear extension	Pending Consideration (determination deadline 30 th July 2024)
24/00917/TPO	3 Thirlmere Close Great Notley Essex CM77 7UL - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 10/10 G7 T1 - Lime - Crown lift and remove epicormic growth to 4m. Crown thin by volume - 30% - Deadline 31 st May 2024	Remains Pending Consideration (determination deadline 24 th June 2024)
24/00442/FUL	Plot 5 Horizon 120 Business Park London Road Braintree Essex - Erection of an employment building comprising of uses falling within Use Classes E(g)(i, ii, iii) and B8 (or a combination of those uses) with associated access, service areas, parking and landscaping.	Pending Decision (determination deadline 12 th July 2024)
23/02551/TPO	83 Windermere Drive Great Notley Essex CM77 7UB - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO	Tree is dead – Applicant must withdraw application for it to be removed from the Planning Portal

24/80 To consider any matters to be raised for next agenda

24/81 Chairman to close the meeting