



Clerk to the Council: Elizabeth Winter
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Dear Councillors,

You are hereby summoned to attend a meeting of Great Notley Parish Council that will be held on Monday 14th October 2024 at 7.30pm in the committee room at the Great Notley Community Centre, Notley Green, Great Notley CM77 7US for the purpose of transacting the following business.

Yours faithfully

E. Winter

Elizabeth Winter
Clerk to Great Notley Parish Council

Date 9th October 2024

Members of the public and press are also cordially invited to attend the meeting.

AGENDA – MEETING OF GREAT NOTLEY PARISH COUNCIL

24/93: Apologies

24/94: Declarations of Interests

24/95: To consider and approve Minutes of the Meeting held on 2nd September 2024

24/96: Public Question Time (*15 minutes total are allocated to this item*)

24/97: Reports

24/97.1 Report from County Councillor

24/97.2 Report from District Councillor

24/97.3 Reports from Councillors attending external meetings

24/98: Parish Clerk's Report

24/99: Financial Matters

24/99.1 Bank Reconciliations and Statements

24/99.2 Mid-Year Financial Reports

24/99.3 Payments & Receipts for approval

24/100: Substantive matters for consideration

24/100.1: To receive the External Audit Report & Certificate of Conclusion from PKF Littlejohn

24/100.2: To agree the proposed 2025 dates for Parish Council Meetings

24/100.3: To approve the appointment of the Internal Auditor, Ann Wood, for 2024/25 AGAR

24/100.4: To agree any changes to the Potential Open Space Improvements Planning Document

24/100.5: To approve the quotation for the vehicle tracker for the new EUV

24/100.6: Greensward Parking on Cuckoo Way (Lead: Councillor Cunningham)

24/100.7: To approve the budget expenditure for the Community Christmas Event

24/100.8: To receive an oral update on the purchase of the EUV

24/101 Planning applications, Tree Preservation Orders and other planning matters

24/101.1 New Applications within the Parish

To Note:

- Finchingfield & Wethersfield Neighbourhood Plan – Pre-Submission Consultation (Regulation 14)
- Pre-Application Consultation – The Replacement & Upgrade of existing Radio Base Station at Great Notley Bypass Great Notley CM77 7AH

For Notification only (No Third-Party Comments sought):

- 24/01923/LDOCC – Horizon 120 Business Park London Rd Great Notley Compliance Checklist Application (Schedule B Strategic Infrastructure)
- 24/02049/PLD – 9 Peshurst Place Great Notley CM77 7YL Application for Certificate of Lawfulness for a proposed development - Demolition of a bay window and erection of a rear extension

To Consider:

Application No.	Application
24/01950/HH	1 Burghley Close Great Notley Essex CM77 7WY - First floor front extension – Deadline 14 October 2024
24/01886/HH	6 Chestnut Avenue Great Notley Essex CM77 7YJ – Single storey rear extension – Deadline 14 October 2024

24/01941/FUL	The Barley Barn Slamseys Farm Blackley Lane Great Notley Essex CM77 7QW – Conversion & extension of commercial barn (class E(c)(iii) to 1 No. dwelling (class C3) & demolition of industrial building. Proposed outbuilding – Deadline 14 October 2024
24/02019/HH	15 Bridge End Lane Great Notley Essex CM77 7GN – Installation of an air sourced heat pump – Deadline 17 October 2024
24/02086/TPO	The Oaks 26 Buttermere Great Notley Essex CM77 7UY – Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 11/2010 -G4 6 no. Oak trees. Crown reduction of 2m and removing dead wood – Deadline 24 October 2024
24/01149/PLD	10 Tailors Close Great Notley Essex CM77 7GB - Proposed single storey rear addition – Deadline 5 November 2024

24/101.2 To note results of previous planning applications

Application No.	Application	Result
24/01649/HH	3 Sorrel Grove Great Notley Essex CM77 7ZR - Conversion of garage into habitable rooms	Granted
24/00917/TPO	3 Thirlmere Close Great Notley Essex CM77 7UL - Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 10/10 G7 T1 - Lime - Crown lift and remove epicormic growth to 4m. Crown thin by volume - 30% - Deadline 31 st May 2024	Remains Pending Consideration (determination deadline 24 th June 2024)
24/01295/TPO	Rear of 18 Tufted Close Great Notley Essex CM77 7YE Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 38/2001	Granted
24/01303/HH	5 Brancaster Drive Great Notley Essex CM77 7JR - Erection of a two storey and single storey rear extension	Granted

24/102 To suggest any matters to be raised for next agenda

24/103 Chairman to close the meeting